

Trinity United Methodist Church
216 SE Third St. Evansville, IN 47713
Phone: 812-423-4495 Fax: 812-423-4447
Dr. Todd A. Gile, Pastor

WEDDING FORM

Member Non- Member

Date of Wedding: _____ Today's Date: _____

BRIDE'S INFORMATION:

Bride's Name: _____

Home Address: _____

Email _____ Phone: () _____

Father's Name: _____ Mother's Name: _____

Name of Church You Currently Attend: _____

Number of Bridesmaids (Including Maid/Matron of Honor) _____
Flower girls _____ Ring Bearers _____ Other Attendants _____

GROOM'S INFORMATION:

Groom's Name: _____

Address: _____

Email _____ Phone: () _____

Father's Name: _____ Mother's Name: _____

Name of Church You Currently Attend: _____

Number of:
Groomsmen (including Best Man) _____ Ushers _____

AFTER THE WEDDING:

Address: _____

Phone Number: _____

GENERAL PLANS:

Wedding Date: _____ Time: _____ AM/PM

Rehearsal Date: _____ Time: _____ AM/PM

Please check any that apply:

Aisle Runner Organist Reception onsite at Trinity UMC (additional fees apply)

Soloist Name: _____

Other Musicians Name(s) and Information: _____

Florist Name: _____

A DEPOSIT* \$400 IS DUE WHEN MAKING THE CHURCH RESERVATION. TURN IN A CHECK TO THE CHURCH OFFICE IN PERSON OR BY MAIL. YOUR REMAINING BALANCE WILL BE DUE BY NO LATER THAN ONE WEEK PRIOR TO THE WEDDING.**

Cancellations: should you need to cancel your plans, your deposit will be refunded in full if you notify the church 90 days in prior to the date of the wedding.

Signature of Person Responsible For Payment

Print Name

Signature Trinity Staff Receiving Payment

Print Name & Title

Trinity United Methodist Church

Please complete and return with your deposit check. Thank you.

Bride: _____ Groom: _____

Date of Wedding: _____ Date of Rehearsal: _____

FEES include

Sanctuary
Officiating Minister
Premarital Counseling
Organist and musical advising
Sound Technician
Custodial care for the sanctuary
Wedding Coordinator

Aisle Candelabras, Candles, and Aisle Runner are included

Total Cost of Wedding at Trinity United Methodist **\$1500**

(Members receive a 50% fee reduction. Member's Total Cost \$750.)

Payment should be given to Financial Secretary

Deposit Information:

Minimum Deposit Required: \$400

Deposit Amount: _____ **Check # and Date** _____

Balance Due _____

**THE UNPAID BALANCE IS DUE NO LATER THAN ONE WEEK
PRIOR TO THE WEDDING**

**NO ALOCHOLIC BEVERAGES OR
SMOKING IS ALLOWED ON CHURCH PROPERTY**

Trinity United Methodist Church

This information is designed to facilitate and communicate the Trinity United Methodist Church approach to worshipful wedding ceremonies.

Make a joyful noise! Many couples want to include the singing of hymns of joy, prayer, and blessings. Some couples wish to use processions and recessions other than traditional selections. Our musical director can assist you in these selections.

- Music should be appropriate for the worship setting.
- All music must be approved.
- Trinity will expect the staff musicians to play for your wedding, or if they are not available, the organist will arrange an alternative.
- The church musicians will be present for the wedding rehearsal, and will gladly meet with couples and soloists by advance appointment.
- Music should be sent to the accompanist in advance of the rehearsal date.
- Soloists are responsible for scheduling rehearsal time with our church musicians.
- Sound technicians will assist with recorded music and sound system for your vocalists.
- Trinity's pastor will be the minister at all weddings. Any participation by another minister is at the discretion of the Trinity's lead pastor. Pastor has final say regarding service details, music, and décor.